



Upper Uwchlan Township
JOINT BOARDS and COMMISSIONS
WORKSHOP
April 11, 2017
4:00 p.m.
Minutes
Approved

In attendance:

Kevin Kerr, Chair

Jamie Goncharoff, Vice-Chair

Guy Donatelli, Member

Cary Vargo, Township Manager

Shanna Lodge, Assistant Township Manager

John DeMarco, Police Chief

Gwen Jonik, Township Secretary

Don Carlson – Municipal Authority Member

Michael Knouse – ARRO, Municipal Authority

Bob Schoenberger, Planning Commission Chair

Sally Winterton, Planning Commission Vice-Chair

Brett Hand, Historic Commission Chair

Kevin Kerr called the Workshop to order at 4:02 p.m.

Board of Supervisors

Cary Vargo called attention to Chester County's recently publicized *WalkWorks! 1 Billion Step Initiative*. The County is promoting the WalkWorks Program and would like to be deemed the "Healthiest County" in the United States, challenging and encouraging all residents and those who work in the County to collectively log at least 1 billion steps by the end of 2017. Visit <http://chesco.org/walkworks> and join Team "Upper Uwchlan Township".

Park & Recreation Board. Shanna Lodge advised that the review of the Park & Recreation Board ordinance and policies has been completed. A call for volunteers to fill out the 5-7 member Board was placed in the Spring newsletter and on the Township website. Residents who have completed a Volunteer Application will be invited to an informational meeting in May at which time they'll review the variety of tasks and activities the Park & Recreation Board should accomplish.

Township Manager's report. Cary Vargo provided an update of the following projects:

Sunoco's Mariner 2 and 3 pipeline projects are just getting underway and will occur in other areas of the County before making their way into Upper Uwchlan. A pre-construction meeting will be held for the horizontal directional drilling (HDD) installation, which is the majority of the project in Upper Uwchlan. Sunoco personnel have been made aware of the specific drilling hours in our ordinance but there may be certain times that they'll be outside compliance. Residents can communicate directly with Sunoco.

The website redesign is underway; the first redesign since 2010. It should be complete this Fall.

Finance is working on a financial dashboard. Statistical data from the last 3 years is being entered and the public will be able to access real-time financial data for all funds. The dashboard will also include building permit and public works services information – no names or personal information will be included, strictly numbers.

We await delivery of the Street Sweeper/Vacuum Truck and hope to clean the streets by the end of April.

A Sewer Agreement is being drafted for the McKee-Milford (Fetters Tract) project, which triggers Phase III of the Route 100 wastewater treatment plant.

The 2016 Audits are complete; Jill Bukata is working on compiling the Comprehensive Annual Financial Report (CAFR).

The Park Road Trail Phase IV is moving along. Right-of-Way Plans have been submitted to PennDOT for review and we'll start to reaffirm construction and/or permanent easements with several property owners.

Devereux School. Chief DeMarco hosted a meeting of representatives from the Devereux School, the County Department of Emergency Services and a number of neighboring police departments to discuss a change in the policies and procedures if/when a Devereux student leaves the property. In the future, the School will immediately notify surrounding Police Departments if a student leaves the campus without permission. Residents can choose to be notified via ReadyChesco and the Reverse 9-1-1 system.

Shanna Lodge has been expanding the Township Administration's social media presence, trying to equal or surpass the Police Department's presence.

Construction of the Eagle Village Trail connections is moving along nicely, from Upland Farms Park to Park Road, along Route 100 and Little Conestoga Road. Both segments should be complete in 2-3 weeks and the contractor will overlay the existing trail for consistency and aesthetics.

The large pine tree by the Police Department was struck by lightning last year and it was trimmed with the hope it could recover. That is not the case; it's slated for removal this week.

Route 100 and Graphite Mine Road swap. Township and McMahon Associates personnel completed a walking assessment of both roadways to determine the repairs that would be needed to Route 100 (Pottstown Pike) before we'd swap ownership with PennDOT. Graphite Mine Road would be designated as Route 100, the entire length owned by the State, and the Township would take ownership of Pottstown Pike between the two Graphite Mine Road junctions.

Kevin Kerr announced the next presentation would be out of the agenda order.

Municipal Authority

Mike Knouse, ARRO, advised that the Authority is investigating parcels near existing Route 100 treatment plant infrastructure for potential disposal fields. There are several properties of interest, one being the Columbia Gas property. Further investigation is needed.

Adaptive reuse of Uppatinas School property. The Authority has been made aware that the Developer of the property is proposing 15 townhomes and requested treatment capacity in the Greenridge Plant. The Greenridge facility is at its treatment limits due to the size of the lagoon. The Developer is exploring a COLDS (community on-lot disposal system), which the Authority supports in this case and is assisting the Developer with PaDEP. Comments included that the Greenridge lagoon would have to be enlarged or a second one built; managing another COLDS isn't necessarily preferred; it's cost prohibitive to connect this area to the Route 100 Facility.

The Authority is preparing bid specifications to replace the split rail fencing around the Reserve at Eagle lagoon, and will check into including replacing the fencing along Font Road, which would require contributions from the Homeowners' Association. It would be preferred to replace the section along Font Road with split rail fencing for aesthetic reasons, to match Mr. McCorry's property. Cement posts will be investigated as they won't rot.

No Trespassing Signs at the Lakeridge Plant aren't working to keep out motorized vehicles, which damage the disposal fields. The Authority will look into split rail fencing around the sand mounds and perhaps security cameras.

The Authority members thanked the Board of Supervisors for their support regarding the delinquent account policy. The number of delinquent accounts is leveling off and Sheriff Sales letters are getting attention.

Don Carlson suggested an off-leash, fenced dog park in an area of Upland Farms that isn't a disposal field or potential disposal field. Several attendees were in favor of pursuing this idea; others were not in favor due to maintenance issues and dog owners not cleaning up after their pet. Current State laws and Township Park regulations require canines to be leashed.

Emergency Management Planning Commission (EMPC)

Jamie Goncharoff reported on behalf of Scott Nicely, who couldn't attend. The EMPC has recently been the recipient of 3 AEDs and some lighted traffic cones, via grants; Scott Nicely is attending training for his position as Township Emergency Management Coordinator; Shanna Lodge is working with Byron Nickerson on a business continuity plan program for locals businesses.

Historic Commission (HC)

Brett Hand reported there are 3 vacancies on the Historic Commission. Seven residents have submitted Volunteer Applications and they're invited to attend the April Historic Commission meeting; members are working on preparing the township history poster boards for use at the Block Party in June; the HC is considering updating the historic resource inventory personally or working with the historic preservation consultant; they're working on a historic structure demolition permit ordinance; and Sally Winterton suggested we consider inviting our older residents to create an oral history for the township – sit down and have conversations with some of the older, lifelong residents and record their memories.

Planning Commission (PC)

Bob Schoenberger reported the PC has been reviewing conditional use and land development plans – Marsh Lea (Popjoy), McKee-Milford Associates (Fetters), Gunner Properties (270-290 Park Road, Byers Station Parcel 6C), and LandTrust Properties (Byers Station Parcel 5C).

Technology Advisory Board (TAB)

Peter Drinkwater wasn't able to attend. There are no current projects.

Zoning Hearing Board (ZHB)

Cary Vargo advised the Nica application will be heard April 26 to review a non-compliant, existing structure.

Open Session

Guy Donatelli wanted to follow-up last month's discussion regarding GEYA's request for a reduced field use fees as he'd like to look into this further. Discussion included: the request is driven by finances, or by their desire to use those fields exclusively; field use fees aren't a revenue stream - the Township spends \$100,000 - \$160,000 maintaining grass fields in a year's time; they 2017 budget has been set since December – any potential reduction in fees would have to wait until preparing the 2018 budget and we'd have to look at reducing everyone's fees, not just GEYA's; GEYA should sharpen their field scheduling as they might not need as many hours as they think or previously reserved, which would cut their costs – perhaps pay hourly rather for the Season.

Guy Donatelli asked about the Planning Commission reviewing in May potential zoning ordinance amendments in relation to Medical Marijuana. Cary Vargo said they should also review the Planned Industrial and Limited Industrial zoning ordinances regarding amendments to manufacturing, assembling, and production so some of those uses could be by-right rather than requiring conditional use approval.

Adjournment

There being no further business to be brought before the Board, Kevin Kerr adjourned the Workshop at 5:23 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary