



MEETING MINUTES

April 19, 2016

7:30 PM

Approved

In Attendance: W. Quinn, Member, H. Harper, Member, L. Schack, Vice-Chairman (by telephone), M. Brown, Authority Administrator, Michael Knouse, P.E. and Katie Cirone, EIT, ARRO Consulting, Inc.

Call to Order

In that the Chairman and Vice-Chairman (attended via conference call) were not present, the consensus was to have H. Harper lead the meeting. H. Harper called the meeting to order at 7:45 PM.

Approval of Minutes

W. Quinn made a motion to approve the March 22, 2016 meeting minutes. H. Harper seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by W. Quinn to approve the payments and accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer for April 2016. L. Schack seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. He called attention to a new report included in the packet for the Wastewater Facility Maintenance. Several brief questions followed that were answered. M. Brown provided an update on the Phase II Sewer Expansion Project and shared some common issues relative to utility service and the concerns of residents within the construction area.

M. Brown reported the capacity request of the Gunther Property along Park Road (270-290) was approved in the amount of 7,400 gpd. This was very close to the recommended amount of the Authority of 6,000 gpd. The reduction involved the reduction in the number of total units. He noted that the developer would still be looking to connect his existing buildings along Route 100 and Park Road and that would be submitted as a separate request. M. Brown noted it had been the Authority practice to approve connections of existing buildings within the DEP-approved Act 537 service area and that he had communicated that to the developer.

M. Brown then noted Change Order No. 1 for the Phase II Collection System Improvements was included in the packet. He said the change was for additional vegetation restoration and hydro excavation within the developments. He noted the credit for the horizontal directional drilling

also. The total of the change order was a credit of \$20,685.45. L. Schack moved to approve Change Order No. 1, H. Harper seconded. It was so moved.

M. Brown then provided an update on the tapping fee payments to date noting that over 75% of the payments had been received prior to the April 1 deadline.

H. Harper then moved to accept the reports of the Authority Administrator as submitted. L. Schack seconded the motion. It was so moved.

Open Session

No residents were in attendance.

Next Meeting Date: May 24, 2016 – 7:30 PM

H. Harper noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, L. Schack moved, seconded by W. Quinn to adjourn the meeting at 8:30 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator