



SUBDIVISION/LAND DEVELOPMENT APPLICATION

Preliminary Submittal

Final Submittal

The undersigned hereby applies for review of the Plan submitted herewith and described below:

1. Name of Subdivision/Development: \_\_\_\_\_
2. Plan Dated: \_\_\_\_\_ County Deed Book/Page No. \_\_\_\_\_
3. Name of property owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

State/Zip: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

4. Name of Applicant (If other than owner): \_\_\_\_\_

Address: \_\_\_\_\_

State/Zip: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

5. Applicant's interest (If other than owner): \_\_\_\_\_

6. Engineer, Architect, Surveyor, or Landscape Architect responsible for Plan. \_\_\_\_\_

Address: \_\_\_\_\_

State/Zip: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

7. Total acreage: \_\_\_\_\_ Number of Lots: \_\_\_\_\_

8. Acreage of adjoining land in same ownership: (If any) \_\_\_\_\_

9. Describe Type of Development Planned: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

10. This Application shall be accompanied by: a \$250.00 Application Fee, an aerial image of the property, and the quantity of plans / supporting information as detailed in the Township Code §162-8.B.(1)(b) and/or §162-8.C.(1)(d).  
[One-half of the required plan submissions may be of a reduced size, i.e. 11 x 17]

11. List all subdivision and zoning standards or requirements which have not been met and for which a waiver or change is requested.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. The Applicant or his/her agent shall reimburse the Township for the reasonable and necessary professional expenses incurred by the Township in the review and approval process of the application and plan. Such expenses shall include but not be limited to: fees for the services of the Township Engineer or Township Solicitor related to the review, consideration and decision process of the application or plan, engineering and traffic surveys, professional certifications, etc as deemed necessary by the Board of Supervisors.

Signature of Owner or Applicant: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

\*Development subject to ACT 209 Impact Fee.

\*Park & Recreation Fee per residence is levied. Contact Township Offices to determine amount.

Form revised January 2010



## Subdivision / Land Development Plan Review Procedure

Proposals for Land Development or Subdivision are to be accepted by the Administration and held until the next meeting of the Planning Commission. Attendance by the Applicant at the meeting is optional, but is encouraged.

The Planning Commission will discuss the scope of the application, and based upon size and/or complexity, and whether it is a major or minor request, will schedule initial review of the application at its next meeting. The Planning Commission will advise the Administration which consultants should attend the discussion meeting to receive comments and interface with the Planning Commission prior to beginning their independent review of the submittal. At this meeting the application will be formally accepted by the Township, and the time frame specified in the Municipal Planning Code commences. The Administration shall determine prior to that meeting that the application is substantially complete and meets the requirements of the Zoning and/or the Land Development and Subdivisions Ordinances.

Formal consideration for either preliminary or preliminary/final recommendation by the Planning Commission will occur at the next regular meeting of the Planning Commission, and after all reviews and recommendations by the consultants have been received by the Planning Commission no later than the Friday preceding the scheduled meeting.

Draft submitted by the Planning Commission February 10, 2008  
Procedure approved by the Planning Commission March 13, 2008