



MEETING MINUTES
February 25, 2014
7:30 PM
Approved

In Attendance: D. Carlson, Chair; B. Watts, Member; L. Schack, Member; and E. Briggs, ARRO.

Call to Order

The meeting was called to order at 7:33 PM.

Approval of Minutes – January 15, 2014

L. Schack moved to approve the minutes of the January 15, 2014 meeting. B. Watts seconded. It was so moved.

Approval of Payments – February 2014

After a brief discussion about the payments, the Authority requested that: 1) moving forward the Finance Department is to provide a monthly delinquency report tracking problem accounts with a summary of what it did to increase collections and reduce delinquent accounts; and 2) the Municipal Authority Administrator investigate the possibility of having PECO (or as Plan B the insurance company) reimburse the Authority for costs incurred as a result of the power surge at Marsh Harbour WWTP. E. Briggs reported that the Municipal Authority Administrator will be providing the Authority, within the next two weeks, a report that outlines the options available to it to increase the collection of delinquent accounts. B. Watts moved to approve payment of all bills. L. Schack seconded. It was so moved.

After a brief discussion about the balance sheet, the Authority requested that the Municipal Authority Administrator provide an explanation as to why “Due to UUT General Fund” at “\$11,000.00” and “Due to Solid Waste Fund” at “\$6,081.12” are listed as “Current Liabilities.” B. Watts moved to approve the Balance Sheet and Revenue and Expenses Report as prepared in good faith by the Township Treasurer. L. Schack seconded. It was so moved.

Authority Administration Reports

E. Briggs directed the Authority’s attention to the Clean Water, Inc. Monthly Report and reported that there were several issues at various WWTPs associated with the colder than normal temperatures and power outages associated with the recent winter storms, but all things considered, the WWTPs performed well. The Authority inquired about the two-year pump and haul schedule for Stonehedge septic tanks connected to the Greenridge WWTP. It requested that the Municipal Authority Administrator coordinate with Clean Water, Inc. to update the Authority on when the septic tanks were last pumped and when the next pump and haul is scheduled. In anticipation of odor issues when the effluent storage lagoons thaw and their

aspirators being reactivated, the Authority requested that ARRO provide Township Staff with a script to use when responding to resident odor complaints.

E. Briggs then directed the Authority's attention to the ARRO Consulting Monthly Report. After a brief discussion, the Authority expressed its disappointment that the Frame Tract's Tract C was not required to be offered for dedication to the Township for use for sewage disposal under the Board of Supervisors Conditional Approval. The Authority requested that ARRO discuss with Clean Water, Inc. the reason behind the uncharacteristically high sewage flows at the Saybrooke WWTP in January and report back.

E. Briggs noted that the Authority Administrator's Report is included in the packet.

L. Schack moved to accept the Monthly Reports as submitted. B. Watts seconded. It was so moved.

Open Session

No members of the public were in attendance. E. Briggs advised that the Authority Administrator will review and execute the lagoon algae and weed removal contracts.

Adjournment

There being no further business brought before the Authority, B. Watts moved, and it was seconded by L. Schack to adjourn the meeting at 8:15 PM.

Respectfully submitted,
Eugene C. Briggs for G. Matthew Brown, P.E., DEE

Authority Administrator