



## MEETING MINUTES

June 19, 2013

7:30 PM

Approved

In Attendance: D. Carlson, Vice-Chair, Hal Harper, Member, B. Watts, Member, Paul Ruffini, ARRO.

### Call to Order

The meeting was called to order at 7:33 PM.

### Approval of Minutes

H. Harper moved to approve the minutes of the May 15, 2013 meeting as submitted, B. Watts seconded. D. Carlson, Vice-Chair, asked about the item related to the Marsh Harbor entrance driveway improvements. P. Ruffini explained that the two additional quotes were not obtained, but the new strategy would be a reduction in the scope of work to get a lower bid price from the contractor. It was so moved.

### Approval of Payments

D. Carlson questioned whether the Township/Authority split for lawn care costs was being calculated fairly. He offered to send an email to Jill Bukata, Township Treasurer, asking her to review and clarify approximately \$1,200 in expenses for this item for the current period. It was also noted that lawn care expenses to date are at 94% of budget for the year.

All members present also agreed that the costs for repaving the area affected by the township's lateral connection be backed out of this month's payment to Pikeland Construction. D. Carlson agreed to write a short note to Jill Bukata explaining the Board's opinion on this item and attached it to Pikeland's un-endorsed check. H. Harper motioned for approval of payments with those exceptions, seconded by B. Watts. It was so moved.

H. Harper moved to approve the payments, Balance Sheet and revenue and expenses report as prepared in good faith by the Township Treasurer, seconded by B. Watts. It was so moved.

### Authority Administration Reports

P. Ruffini reported that in general all facilities were operating well, with no permit violations reported for the period.

Some discussion took place regarding the high flows to the Eaglepointe WWTF during the first two weeks in June. P. Ruffini stated that the repairs to faulty toilet flapper valves were completed and that flows were now back to normal. P. Ruffini then reported on the installation

of the backup disk filter on the Parkson filters bypass line at Greenridge. This unit was added to prevent any solids from carrying over to the drip fields during repair and maintenance of the primary filters.

P. Ruffini stated that the Eaglepointe Act 537 Special Study had been adopted by the Board of Supervisors Monday night, and that the letter and resolution were to be mailed to the engineer today. The report could then be submitted to DEP. P. Ruffini relayed that the surveyors had begun background work in the areas of Windsor Place, Eagle Manor and Heather Hills that were planned for expansion. He stated that plans were for one pump station, to be located on a vacant lot in Heather Hill, to handle the additional flow. He also informed the Authority that ARRO was completing revisions to the sewer atlas maps at the request of the consultant working on the GIS update.

Regarding the Columbia Gas plan to acquire additional right-of-way within various disposal fields, P. Ruffini stated that no new information was received since the last meeting. H. Harper then offered some information that he acquired at another public meeting held this week. He also asked a question about the impact of the gas line project on the Authority's future sewer main construction. P. Ruffini stated he would discuss this with M. Brown to obtain an answer.

P. Ruffini informed the group that the Marsh Lea project was considered withdrawn by DEP due to inactivity. D. Carlson then gave a short history of that project. P. Ruffini also reported on the DEP-approved abandonment of Waynebrook monitoring well WB-1. P. Ruffini recounted the Eagle Hunt resident's concern with spray field odors that was brought up at the last meeting. He informed the Board that the permanganate drip feed was increased to help alleviate the problem. The downed tree has not yet been addressed.

H. Harper made a motion to accept all reports as submitted, seconded by B. Watts. It was so moved.

#### Deposit of Authority Funds

At the May meeting, A. Tabasso wanted to go on record with the opinion that no discussion should take place regarding the proposal from PSDLAF without the full Authority in attendance. This not being the case in June, no action was taken at this time. D. Carlson did offer that Jill Bukata was still in the process of investigating area banks for investment of a portion of the Authority's funds.

#### Open Session

No members of the public were in attendance.

#### Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by B. Watts to adjourn the meeting at 8:03 pm.

Respectfully submitted,

Paul F. Ruffini for G. Matthew Brown, P.E., DEE  
Authority Administrator