



MEETING MINUTES
December 21, 2011

Approved

In Attendance: Bob Watts, Chairman, Anthony Tabasso, Member, Don Carlson, Member, Hal Harper, Member, Matt Brown, Authority Administrator and Paul Ruffini, ARRO Consulting, Inc.

Call to Order

B. Watts, Chairman, called the meeting to order at 7:34 PM.

Approval of Minutes

H. Harper moved, seconded by D. Carlson to approve the minutes of the November 16, 2011 Authority meeting as submitted. It was so moved.

Approval of Payments

After a few brief questions, D. Carlson moved, seconded by A. Tabasso, to approve the payments for December 2011. It was so moved.

D. Carlson moved, seconded by H. Harper to accept the Balance Sheet and Report of Revenue and Expenses for the month of December, as submitted. It was so moved.

2012 Operating and Capital Budgets and User Rate Adoption

B. Watts asked the Board if there were any questions or concerns on the budgets as presented the previous month. He asked M. Brown to report on the mini-excavator investigation. M. Brown stated the Township would be sharing one-third of the capital cost for the acquisition and the cost to lease per day was burdensome as to creating a payback period for the purchase of less than one year. Hearing no other comments or questions, B. Watts asked for a motion to adopt the budgets and the user rates for 2012. D. Carlson moved, seconded by Anthony Tabasso to adopt the 2012 Operating and Capital Budgets as presented. It was so moved. D. Carlson then moved, seconded by H. Harper to adopt the 2012 user rates as presented. M. Brown noted there was only one change from 2011 which was for the Marsh Harbour system. The increase was needed to fund the rising expenses for the facility including the lagoon cleaning proposed for 2012. It was so moved. M. Brown noted letters would be sent to all of the Marsh Harbour residents and the Homeowner's Association relative to the increase. D. Carlson suggested the letters delineate the proposed work at the WWTF.

Authority Administration Reports

M. Brown referenced the Clean Water, Inc. monthly report, the ARRO Consulting, Inc. monthly report and the report of the Authority Administrator. He noted that all treatment facilities were generally operating well and met their permit requirements. He also noted the recent snow storm had a minimal impact on the wastewater systems. D. Carlson asked about the status of

the I/I issue at 210 Ivystone Drive. M. Brown reported that a plumber had been hired and Al Gaspari of the Township and Jay Jackson of ARRO were moving forward with the repair.

D. Carlson and M. Brown discussed their depositions for the Township and Authority on the Toll Brothers litigation.

Open Session

No public was in attendance and further comments offered.

Next meeting date: January 18, 2012, 7:30 PM.

Adjournment

There being no further business to discuss, the meeting was adjourned at 8:08 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator