



February 16, 2011
MEETING MINUTES
Approved

In Attendance: Bob Watts, Chairman, Lou Schack, Vice Chairman, Don Carlson Member, Anthony Tabasso, member, Hal Harper, Member, C. Neri, Assistant Township Treasurer, Paul Ruffini, ARRO Consulting, Inc.

Call to Order

B. Watts, Chairman called the meeting to order at 7:30 PM.

Approval of Minutes

D. Carlson moved, seconded by L. Schack, to approve the minutes of the January 19, 2011 Authority meeting as written. It was so moved.

Approval of Payments

D. Carlson questioned the benefits received from PMAA Membership for the cost. He noted the cost seemed high. B. Watts stated the benefits include a member directory, classes for legal advice, discount insurance. C. Neri felt that the fee may be higher than in the past, and D. Carlson felt it was high relative to what the Authority was getting for the money.

D. Carlson moved, seconded by H. Harper, to approve the payments, the balance sheet and the statement of revenue and expenses for January 2011 as submitted. It was so moved.

Authority Administration Reports

Clean Water Report

P. Ruffini pointed out that all plants ran well, with the exception of one violation for ammonia at Eaglepointe, and stated the operator's explanation based on low temperatures was a valid one. The report also asked the Authority to consider having a greenhouse type enclosure placed over the aeration tank to prevent temperature loss. P. Ruffini took it a step further and stated that after the new equalization tank is installed, the possibility exists that temperature loss will be even greater due to increased detention time in the system, and that we would revisit this after the tank is installed.

P. Ruffini noted the operator's reminder on the SCADA system malfunction. Don stated that B. Norris had previously recommended that an auto-dialer be installed, and asked that we keep this item on our agenda for a decision on whether to put money into the SCADA or install a dialer. B. Watts agreed and said he would like to see a proposal on how we are going to resolve this situation. He also expressed interest in obtaining a cost estimate for the greenhouse or insulation for the Eaglepointe basins for next year's capital budget.

P. Ruffini reported that all Chapter 94 reports done by Clean Water have been submitted to ARRO for review and that the Route 100 Chapter 94 draft was in progress by ARRO. Reports are due to DEP by March 31.

ARRO Consulting Monthly Report

P. Ruffini noted the equalization tank (EQ) preconstruction meeting took place on 2/3/11 and offered members copies of the construction schedule if interested. He reported that the general feeling from the contractor was that he should be able to do better than the submitted schedule if all goes well, and that ARRO was in the process of reviewing shop drawings as they come in.

A short discussion took place regarding the DEP fine for aeration tank foam at Eaglepointe. P. Ruffini noted that ARRO was in the process of drafting a response letter, and that a meeting at DEP was tentatively scheduled for 2/25/11 at 9:30 a.m. He then invited any Authority members who wished to attend, and that we would confirm the time at a later date. Don asked that either M. Brown or G. Jonik send them a notice of the time, so that they can respond back on their attendance plans.

P. Ruffini stated that the garbage disposal letters went out to Route 100 service area customers and that the Administrator had received six or seven emails and calls about it. A resident in attendance asked what the letter was about. P. Ruffini explained the background and the reasons for the letter. The resident stated that she had talked to neighbors and the general feeling was that they were going to ignore the letter. She then offered that future notices should stress the long-term financial impact of a Route 100 overload condition to get the attention and cooperation of system users. All agreed that this was a good point.

A review of monthly flow charts took place. P. Ruffini noted that based on the graph of the Lakeridge system it appeared recent inflow/infiltration work has been effective in reducing weather related flows.

Following a brief discussion on other items in the reports, D. Carlson moved, seconded by A. Tabasso to accept the monthly reports of Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator. It was so moved.

Open Session

No comments were offered.

New Business

P. Ruffini handed out the ARRO-prepared memo regarding local government bond issues and the establishment of a revised capitalization floor. He asked that the members review the material for discussion at the next meeting. B. Watts directed ARRO to prepare a draft policy for review and approval at the next meeting.

Next meeting date: March 16, 2011, 7:30 PM.

Adjournment

There being no further business to be brought before the Authority, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,
Paul Ruffini
ARRO Consulting, Inc.