



## Meeting Minutes

July 15, 2009

Approved

In Attendance: Don Carlson, Chairman, Hal Harper, Vice-Chairman, Bob Watts, Member, Anthony Tabasso, Member, Matt Brown, Authority Engineer/Administrator, Cheryl Neri, Assistant Township Treasurer.

### Call to Order

D. Carlson, Chairman called the meeting to order at 7:32 p.m.

### Approval of Minutes

D. Carlson requested several small clarification changes to the June minutes. H. Harper moved, seconded by B. Watts, to approve the June 17, 2009 Authority meeting minutes as modified. It was so moved.

### Approval of Payments

The Board asked several brief questions regarding select invoices. M. Brown and C. Neri provided clarification. B. Watts moved, seconded by A. Tabasso, to approve the payments for July as submitted. It was so moved. The balance sheet and revenue/expense summary were reviewed. One change to a column header was requested by the Authority on the revenue/expense summary. B. Watts moved, H. Harper seconded, to accept the balance sheet and revenue expense summary for July. It was so moved.

C. Neri reviewed the outstanding accounts summary provided in the Authority packet. She noted a reduction in the worst accounts from \$140,000 to \$59,000 in the 90 days she has been working on the collections. She asked the Authority to allow her to continue to work with a number of the accounts noting for whom legal action may be necessary. The Authority by consensus agreed with her approach and directed her to continue. D. Carlson applauded her efforts and the Authority, by consensus, agreed C. Neri had done an outstanding job with the collections.

D. Carlson reviewed the man-hour and salary summary provided in the packet relative to the use of Township personnel for Authority business. B. Watts requested a column be added reflecting salaries paid-to-date. M. Brown said he would communicate that to Township Treasurer for the next quarterly update.

### Authority Administrator's Reports

M. Brown reviewed Clean Water, Inc.'s monthly report regarding the operation of the wastewater treatment systems. It was noted that average flow for the Route 100 WWTF was 217,000 gpd this month. This continued high average flow was indicative of the wet

weather experienced year-to-date. All systems are generally operating well and within parameters.

M. Brown reviewed the status of the Eaglepointe WWTF and the meeting with DEP. D. Carlson and H. Harper also in attendance provided commentary on the meeting. It was noted that all in attendance felt DEP would agree with our proposal for equalization only but their would be conditions such as education for the primary dischargers (ACME and WaWa) and increased monitoring that would be necessary

M. Brown noted the replacement of the waste pump at the Marsh Harbour WWTF and the completion of the filter rehabilitation at the Lakeridge WWTF. M. Brown also noted DEP's questions about the flow into Lakeridge and the use of the flow meter at the pump station as a cross-check of the WWTF meter.

M. Brown reviewed ARRO's monthly report and called attention to several highlights. He again referenced the issues at Eaglepointe relative to PADEP. He provided a brief summary of the Byers Station punch list response, the Reserve at Eagle maintenance period expiration and the lagoon liner, the Upland farms progress and the Waynebrook disposal field installation. M. Brown provided an update on the status of the Second Amendment to the Agreement and discussed the current issue with St Elizabeth's parish owing the developers money. He noted he provided D. Carlson with the latest draft version of the Amendment for his review.

H. Harper moved, and B. Watts seconded, to accept the reports submitted by Clean Water, Inc and ARRO Consulting, Inc. for the month. It was so moved.

D. Carlson briefly reviewed the joint boards and commission's meeting that was held with the Board of Supervisors. He noted that he had circulated Authority agenda items to all members prior to the meeting.

D. Carlson noted the Authority Administrator's Report and the correspondence that was in the packet and asked if there were any questions regarding them. The Board discussed a date for a workshop session to discuss the capital improvement program. It was decided the meeting would be held immediately following the August Authority meeting.

#### Open Session

No comments were offered by the public.

#### Adjournment

There being no further business to be brought before the Authority, D. Carlson adjourned the meeting at 8:37 p.m.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator