



MEETING MINUTES
April 15, 2009

Approved

In Attendance: Don Carlson, Chairman, Hal Harper, Vice-Chairman, Bob Watts, Member, Mario Incollingo, Member, Matt Brown, Authority Engineer/Administrator, Cheryl Neri, Assistant Township Treasurer.

Call to Order

D. Carlson, Chairman, called the meeting to order at 7:33 p.m.

Approval of Minutes

H. Harper moved, seconded by B. Watts, to approve the minutes of the March 18, 2009 Authority meeting as submitted. It was so moved.

Approval of Payments

D. Carlson asked several questions regarding select invoices. M. Brown provided clarification. B. Watts moved, seconded by H. Harper, to approve the payments for April as presented. It was so moved.

Authority Administrator's Reports

M. Brown reviewed Clean Water, Inc.'s monthly report regarding the operation of the wastewater treatment systems. It was noted that average flow for the Route 100 WWTF was just less than 200,000 gpd this month. This continued high average flow was indicative of the wet weather experienced year-to-date. All systems are generally operating well and within parameters. M. Brown reviewed the status of the discussion with PADEP over the Eaglepointe WWTF. He noted staff met with both Acme and Wawa to discuss moderation of their discharges. He advised both that if cooperatively the dischargers and the Authority didn't work to ease the loading on the plant, a Consent Order from DEP was likely ordering the Authority to upgrade the plant. The costs for this upgrade were in excess of \$1,000,000 and would be assessed to the dischargers. M. Brown noted the expressed concern of both Acme and Wawa over that prospect. M. Brown further advised the Authority that his analysis of doing the upgrade in parts was complete and it was his opinion the addition of a larger equalization basin at the head of the plant would smooth the loading and flow peaks sufficiently to allow the plant to operate at influent levels it could handle. He said the cost of this basin would be less than \$200,000. He further advised that they had to respond to DEP shortly on the "game plan" for mitigation at Eaglepointe. The Authority echoed their consensus from a previous month that advising DEP of performing the upgrade in stages was appropriate. M. Brown advised he would do so.

M. Brown noted the total suspended solids violation at St Andres Brae. He said this was very unusual and likely had something to do with the sampling technique. He mentioned he and Brian Norris were petitioning DEP to eliminate the need for UV disinfection at Saybrooke and felt they would be successful. This would eliminate the need to repair the broken unit.

M. Brown noted that Lakeridge had a violation for ammonia for the month. He also noted they were awaiting the second quote for replacing the sand in the Parkson filter and expected to have that information to the Authority next month. He said it had been extremely difficult finding bidders for the work.

M. Brown then referred to the ARRO monthly report and called the Authority's attention to several highlights. He again referenced the issues at Eaglepointe relative to PADEP, Acme and WAWA as discussed earlier. He held a brief discussion of the excess capacity in Phase II and referred to the memo mentioned at the previous month's meeting. He and D. Carlson reviewed the meeting held with the Board of Supervisors to discuss the excess capacity issue and noted the consensus of the Board was to go forward with the purchase of the capacity in the WWTF with the caveat of a right of first refusal for available disposal capacity. D. Carlson shared it was in the hands of the Authority and Township Solicitor's as well as the attorney's for the developers to work out the proper language for the amendment. When this document was available it would be forwarded to the Authority for review and comment.

M. Brown noted structural damage occurred to the storage tank at Upland Farms during construction. He noted that the contractor was advised the Township would not take dedication of the facilities unless the manufacturer, Dutchland, provided the proper certification and warranted the work. Therefore, any repair had to suit Dutchland and the Township. D. Carlson suggested in light of the problem perhaps a longer warranty period would be appropriate. M. Brown stated he didn't think that would be possible since the 10-year period was what they had previously agreed upon. However, he noted that was something he would put on the table during the negotiations with the developer and contractor over other issues.

M. Brown reviewed the request from M. Robinson for the occupation of Capt'n Chucky's in his properties along Route 100. He reviewed the discussion during the month over the additional capacity and the credit for other facilities removed in the adjacent building. D. Carlson noted his concern over ensuring that any future tenants received proper scrutiny. M. Brown stated the procedures are in place to make sure that could not happen. M. Incollingo moved, seconded by B. Watts, to accept the capacity swap proposal. It was so moved.

M. Brown also discussed the submission of the Chapter 94 reports to DEP and a request from the Beth Israel Congregation for sewerage capacity. D. Carlson added comment relative to berms at the storage tank at Upland Farms and the Joint Boards and Commissions meeting held the previous week.

B. Watts moved, seconded by H. Harper, to accept the reports submitted by Clean Water, Inc and ARRO Consulting, Inc. for the month. It was so moved.

M. Brown briefly reviewed the attachment to the packet outlining the hours spent on Authority business by both the administrative staff and the public works personnel and requested a brief Executive Session for purposes of discussing personnel issues and the excess capacity issue in light of the possibility of litigation. It was the consensus of the Authority to hold a brief session following the discussion of regular business.

M. Brown then discussed holding a workshop in June to discuss the formal Capital Improvement Program (CIP). He said he would circulate dates in May for the meeting. It was his hope that the Board would be in a position in July to adopt the plan.

M. Brown noted correspondence attached to the Board packet which had been referenced previously.

D. Carlson noted he had several additional items he wanted to add to the agenda this month. He discussed the Diament project and the filter rehab project at Lakeridge. He also asked about the status of the quorum protocol discussed at previous meetings. M. Brown stated he was drafting a memo to that effect and had just not completed it but would do so next month.

B. Watts then noted that he would like to see the Authority solicit bids for outside operator in 2010. He also stated he would like for the Authority to be involved in the budget process for administrative salaries in 2010. M. Brown stated that he would see to it.

Open Session

No comments were offered by the public. The Authority held a brief Executive Session as noted earlier.

Adjournment

There being no further business to be brought before the Authority, D. Carlson adjourned the meeting at 8:48 p.m.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator