



MEETING MINUTES

July 26, 2016

7:30 PM

Approved

In Attendance: B. Watts, Chairman, L. Schack, Vice Chairmain, D. Carlson, Member, W. Quinn, Member, Michael Knouse, P.E. and Katie Cirone EIT, ARRO Consulting, Inc.

Call to Order

B. Watts called the meeting to order at 7:30 PM.

Approval of Minutes

D. Carlson made two comments and suggested one modification and one clarification of the draft minutes of the June 28, 2016 meeting. He then made a motion to approve the minutes as revised. W. Quinn seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by W. Quinn to approve the payments knowing that follow up on the questions will be provided. L. Schack seconded. It was so moved. Following a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer for July 2016. L. Schack seconded the motion. It was so moved.

Authority Administration Reports

M. Knouse noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. D. Carlson requested an update on the Village at Byers Station 5c development.

M. Knouse called the Authority's attention to the fact that M. Brown and C. Frantz will be preparing a memo on re-rating the lagoon at the Route 100 WWTP to provide C. Frantz's opinion.

M. Knouse advised the authority that a draft policy for collections was in the packet for review and comment. Questions were raised regarding the table outlining the sewer service period and time the bills would be mailed on page 2, and suggestions were made to clarify this section. There were also questions raised regarding the summary of Resolution #05-16-12-10 on page 3, and suggestions were made to clarify this section. D. Carlson had comments on the Operations and Maintenance Agreement discussed at the last meeting.

M. Knouse discussed the status of taping fees paid by the 121 homes in the Phase II Expansion Area. He noted that there are 15 homeowners who have not yet paid, two of which the Authority has had conversations with. One of those 15 has passed away, which leaves effectively 12

residents left who have not paid. M. Brown is working to contact these homeowners directly before involving C. Frantz in the matter.

M. Knouse requested approval to execute Change Order Number 1 to Synagro for the Marsh Harbour WWTF Contract II Lagoon Cleaning Project. This change order was a compensating change order to adjust contract quantities with actual quantities, for a total reduction of \$16,909.66 from the original contract price. L. Schack made a motion to approve the execution of this change order. W. Quinn seconded the motion. It was so moved.

M. Knouse requested approval to execute Change Order Number 1 to Aqua Resources for the Marsh Harbour WWTF Contract I General Construction Project. This change order was a compensating change order to adjust contract quantities with actual quantities, for a total reduction of \$2,100.00 from the original contract price. L. Schack made a motion to approve the execution of this change order. W. Quinn seconded the motion. It was so moved.

M. Knouse requested approval to execute Change Order Number 2 to Pro Max Fence Systems for the Marsh Harbour WWTF Contract II Chain Link Fence Construction. This change order was for additional brush clearing and a compensating change order to adjust contract quantities with actual quantities, for a total addition of \$448.20 to the original contract price. L. Schack made a motion to approve the execution of this change order. W. Quinn seconded the motion. It was so moved.

M. Knouse requested approval to execute Change Order Number 1 to M.G. Property Management for the Gravity Service Connection and Septic Tank Closure Project. This change order was for unforeseen items encountered during construction including moving a heat pump, installation of a backflow preventer valve, and removing a tree for a total addition of \$2,635.00 to the original contract price. L. Schack made a motion to approve the execution of this change order. W. Quinn seconded the motion. It was so moved.

M. Knouse advised the Authority that the one year inspection of the Dutchland Tanks at the Route 100 will be completed next month. The Authority members are invited and will be notified when a date is selected.

M. Knouse advised that M. Brown will be attending a meeting with Toll Brothers on Tuesday, August 9, 2016 at 9:00 AM for continued discussions on the disposal field costs that the Authority has the right of first refusal to. M. Brown and C. Frantz have notified Toll that they will be negotiating the costs. M. Brown has suggested that the Authority meet in executive session to discuss the results of these negotiations before the next meeting.

M. Knouse briefly mentioned that M. Brown had a kickoff meeting on July 26, 2016 for the disposal fields in West Vincent. D. Carlson mentioned that the Senn Industrial Park Property has a potential buyer for the land which the Authority had previously looked at as potential disposal area. D. Carlson noted that it may be worth contacting this potential buyer to see if some portion of the property could be obtained by the Authority for use as a potential disposal area.

M. Knouse notified the Authority that a sinkhole has opened up on Darrell Drive at the intersection with Little Conestoga Road. The sinkhole is located in the area of the force main trench; however it is believed that it is a result of the Columbia Gas directional drilling which caused many known issues. The Authority's contractor that installed the force main on Little Conestoga Road (Almeida and Hudak) has been notified, as they have a maintenance bond for the work performed.

M. Knouse advised that the Authority's contractor that installed the gravity sewer main in the three subdivisions in the Phase II Expansion Area, PACT One, has been unresponsive since the project became substantially complete. PACT One was supposed to start paving operations this week; however it has now been pushed for unknown reason to next week. M. Brown plans to issue a letter should PACT remain unresponsive, the Authority intends to pull from their retainage funds and hire someone else to complete the paving and remaining restoration.

Open Session

Resident David Crum of Heather Hill Subdivision (in the Phase II Expansion Area) was in attendance, and questioned the staging of activities within his development. Mr. Crum stated that when he purchased his home 8 years ago, he had to sign a waiver stating that he was aware that public sewer would be coming. However, 2 years ago, the roads in his development were paved curb to curb. Then, less than 6 months after the paving operation took place, the notification that public sewer was coming was issued. Mr. Crum questioned who made this decision, and expressed concerns that the roads will now only be repaved over the trench area.

D. Carlson recommended that Mr. Crum write a letter, possibly with the support of his neighbors as well, laying out the dates of these events and send this to the Township Manager and the Road Master. D. Carlson also recommended attending a Board of Supervisors meeting to discuss the issue with them.

Next Meeting Date - August 23, 2016 - 7:30 PM

B. Watts noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, W. Quinn moved, seconded by L. Schack to adjourn the meeting at 8:30 PM.

Respectfully submitted,

Katherine E. Cirone, EIT
ARRO Consulting, Inc.