



MEETING MINUTES

February 23, 2016

7:30 PM

Approved

In Attendance: L.Schack, Vice-Chairman, D. Carlson, Member, W. Quinn, Member, M. Brown, Authority Administrator, Michael Knouse, P.E. and Katie Cirone, EIT, ARRO Consulting, Inc.

Call to Order

L. Schack called the meeting to order at 7:30 PM.

Approval of Minutes

L. Schack offered a few small changes for clarification purposes to the draft minutes of the January 26, 2016 meeting. W. Quinn then made a motion to approve the minutes as revised. D. Carlson seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by D. Carlson to approve the payments for January 2016. W. Quinn seconded the motion. A discussion ensued over a payment to Eagle Power and Equipment. M. Brown was directed to investigate it to assure it was an Authority expense. It was so moved with the payment to Eagle Power and Equipment predicated on M. Brown's review. A discussion then ensued over the Balance Sheet and Revenue and Expenses Reports. A question arose concerning the amount shown under engineering and contracted services not being aligned with the payment sheets. It was determined to table approval of the Reports till next month and M. Brown was directed to get an explanation from the Township Treasurer.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. Several brief questions followed that were answered. M. Brown provided an update on the Phase II Sewer Expansion Project and shared some common issues relative to utility service and the concerns of residents within the construction area.

M. Brown reviewed the capacity request of the Gunther Property along Park Road discussed the previous month. He noted that the development request as submitted would require use of 8,140 gpd of the remaining 14,250 gpd WWTF and disposal capacity. D. Carlson commented that he had requested B. Schoenberger, Chair of the Planning Commission to attend the Authority meeting to discuss the project but that Mr. Schoenberger was not available that night. He said it was his understanding that some time was still available before a decision had to be rendered and he would extend the invitation to Mr. Schoenberger for the March meeting of the Authority.

M. Brown then reviewed the discussions with Toll Brothers regarding the purchase of excess treatment and disposal capacity. He reviewed the estimated costs of each component relative to the total funds the Authority had available between investments and bond proceeds. He said a substantial portion of the funds would be expended if the Authority was to commit to purchasing both treatment and disposal capacity at this time. He noted that the Authority had an obligation under the law suit settlement agreement to purchase the treatment capacity within a defined time frame following substantial completion of Phase II. But the disposal capacity had no defined schedule. M. Brown did note the treatment capacity could not be utilized without the corresponding disposal capacity. He requested permission from the Authority to engage in negotiations with Toll Brothers to arrive at a final cost for the excess treatment and disposal capacities. M. Brown noted that once he had something from Toll to advise the Authority on costs, he would prepare a paper summarizing the expenditures versus the available funds for their review and approval. L. Schack moved, seconded by W. Quinn to authorize M. Brown to begin negotiations with Toll Brothers. It was so moved

D. Carlson then moved to accept the reports of the Authority Administrator as submitted. W. Quinn seconded the motion. It was so moved.

Open Session

One outside person attended but did not identify herself and had no questions or comments.

Next Meeting Date: March 22, 2016 – 7:30 pm.

L. Schack noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by W. Quinn to adjourn the meeting at 8:50 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator